

RESTORATION ADVISORY BOARD MEETING MINUTES

December 12, 1994

1. Restoration Advisory Board (RAB) held its monthly meeting on December 12, 1994 at the Fire Training Academy, 4531 S. Zarzamora. The meeting began at 6:00 PM and concluded at 9:00 PM.

2. The topics of discussion include the following:

a. The welcome was provided by Mr. Bailey (Kelly AFB Co-Chair), who stated that Mr. Hagelthorn (Community Co-Chair) will not be able to attend the RAB meeting, thereby the Community Co-Chair would not be presiding over this meeting. Mr. Bailey offered three alternatives for conducting the meeting:

- (1) The RAB members assign a Co-Chair for this meeting,
- (2) The RAB members assign a Permanent Co-Chair Alternate, and
- (3) The RAB members assign Mr. Bailey to preside over this meeting. (The RAB members decided that Mr. Bailey would preside over the meeting.)

b. Mr. Bailey presented to the RAB the applications of two individuals requesting membership on the Kelly RAB. The two individuals are Ms. Jessie Bankston and Mr. Gene Lene' of St. Mary's University. Mr. Lene' was present for this RAB meeting. After review of the applications, the two individuals were approved in accordance with the Charter for membership on the Kelly RAB.

c. Reporter Jessie Degollado from Channel 12, KSAT-TV, was present with a live report during the initial segment of the RAB. She requested an interview with a volunteer among the RAB members from the community. Mr. Bailey offered the opportunity and proposed a short break. However, no one volunteered and the interview was not conducted.

d. Mr. Bailey circulated two documents requiring action by the RAB members. The first document was the RAB Public Contact Listing. Each RAB member present reviewed and corrected the information, where appropriate. This listing is to be made public so that the community can make contact with RAB members. The second document was the RAB Charter, which every RAB member present signed.

e. Mr. Bailey introduced Richard Trevino, chief of the Restoration Operations Branch, who provided an overview on the Installation Restoration Program (IRP) which included the following subjects:

(1) Proposed two dates to conduct an on-site workshop for the RAB, which will provide the members a better understanding of the scope and responsibilities of the Installation Restoration Program at Kelly AFB. The dates proposed for this on-site workshop were January 5, 1995 or January 7, 1995. The workshop is to be an eight-hour workshop conducted on Kelly AFB and to provide detailed information on the Air Force clean up program and a tour of the IRP sites. After the IRP presentations for Zones 1, 2, and 3, the RAB voted and decided on January 5, 1995 for the date of the workshop.

(2) He outlined the contents of the members' information notebook provided by Kelly AFB. The notebooks contained the Relative Risk rating for the IRP sites at Kelly AFB; the Proposed Plans for the Groundwater Cleanup for Zones 1, 2, and 3; the Fiscal Year (FY) 1995 Defense Environmental Restoration Account Program Guidance; and the FY95 Relative Risk Site Evaluation Primer.

(3) He presented an overview on the Relative Risk Site Evaluation, which is the Air Force's current program for rating IRP sites. He explained that the Relative Risk Site Evaluation process rates IRP sites into High, Medium, or Low risk categories. This rating system is an initiative that will allow the Air Force to establish relative priorities among sites, thereby focusing the limited funding on clean up actions. Based upon the information provided, Kelly AFB has 26 sites rated High and 6 sites rated Medium. The following action items were requested by board members:

(a) Mr. Quintanilla - Requested the Relative Risk table provided in the package identify the sites by Zone and whether the site is on-base or off-base. Mr. Trevino stated this listing will be revised and will be provided at the RAB workshop.

(b) Mr. Sain - Requested a copy of the presentation charts, which will be provided to him with his copy of the meeting minutes package.

(c) Mr. Quintanilla - Requested information on which minority-owned and local companies have received environmental work. During the RAB meeting, it was stated that an attempt would be made to provide this information as part of these meeting minutes. In general terms, Kelly has exceeded its dollar goals for small, disadvantaged and women-owned businesses. The SA-ALC Small Business Office has provided the following overall figures for SA-ALC contracts:

Category	Dollar Goal	Dollars Obligated
Total Small Business	\$214.8 million	\$295.9 million
Small Business Set-Aside	\$105 million	\$112.5 million
SDB/includes 8(a) firms	\$36 million	\$45.4 million
Women-Owned Businesses	\$6.99 million	\$19.4 million

No separate database exists to differentiate small, disadvantaged or women-owned business contracts in the environmental area from the San Antonio Air Logistics Center total. If the information were available, the total would still be incomplete because the participation of small, disadvantaged or women-owned businesses as subcontractors within the major environmental contracts (the Architecture & Engineering contracts and Remedial Action contracts) would not be included. The specific subcontractors and the dollar amounts are proprietary information of the prime contractors and cannot be released by the Air Force. We expect that the figures, if they were available, would be consistent with the general trend seen in the SA-ALC total.

(4) An overview of the IRP process and a re-statement of the definition of an IRP site were presented. After the brief overview, he stated that presentations on the shallow groundwater cleanup for Zones 1, 2, and 3 will be conducted by the technical program manager for each zone (Daniel Medina - Zone 1, Kenny Johnson - Zone 2, and Victoria Wark- Zone 3). Each of the three overviews were presented:

(a) Mr. Medina presented an overview on the preferred cleanup action for the shallow groundwater in Zone 1, which is currently the Kelly AFB golf course. Zone 1 consists of two operable units, both of which require cleanup. (Copies of the proposed plan for each operable unit, which describes in detail the preferred cleanup action, were included in each RAB members' notebook at the meeting). The following action items were requested by board members:

(1) Mr. Moore and Mr. Rice - Requested information on the Storage Tank Program and how it relates to the cleanup program. Mr. Bailey stated that this will be a topic of discussion for the RAB workshop, as well as updates or status reports can be provided at future RAB meetings. Additional

IRP Zonal Maps will be prepared showing the location of existing storage tanks.

(2) Mr. Quintanilla - Requested that Kelly AFB not use terms such as "Golf Course" because of the potential misperception that cleanup funds are being spent on a recreational facility while impacted areas on and off-base receive less attention. Mr. Bailey indicated that the term "Golf Course" was used to give the public a commonly known reference point and that the cleanup involves the shallow underground water beneath the course. In the future, this area will be referred to as Zone 1. In addition, Mr. Trevino stated that the laws and regulations are what govern those areas to be cleaned up, regardless of present use of the land or if those sites are on-base or off-base. Mr. Trevino further added that Kelly AFB's priority is (1) off-base cleanup (2) impact to surface waters, and (3) on-base cleanup.

(3) Mr. Quintanilla - Requested the cost of the cleanup action be identified as present cost versus future cost for each operable unit. Mr. Medina stated that this information will be provided within the RAB workshop.

(b) Mr. Johnson presented an overview on the preferred cleanup action for the shallow groundwater for Zone 2, which is the area including the Kelly AFB Jet Engine Test Facility and the Environmental Process Control Facility adjacent to southwest Military Drive. Zone 2 consists of two operable units, which both require cleanup. The proposed plan for each operable unit was submitted to the RAB members as part of their package, which describes in detail the preferred cleanup action. No action items were identified during this presentation.

(c) Ms. Wark presented an overview of the preferred cleanup action for the shallow groundwater for Zone 3, which encompasses the Kelly AFB industrial complex. Zone 3 consists of one operable unit and the proposed plan was submitted to the RAB members as part of their meeting notebook. This proposed plan describes in detail the preferred cleanup action. The following action items were requested by board members:

(1) Mr. Quintanilla- Requested that the area of impacted shallow groundwater be identified, such as quantity on-base and quantity off-base. This information will be provided at the 5 Jan 95 workshop.

(d) Mr. Trevino concluded the IRP presentations by stating the RAB workshop is to be held on January 5, 1995 at Kelly AFB based upon the approval of the RAB membership present.

f. Mr. Bailey provided a summary of the meeting. The major topics of discussion included:

(1) RAB membership approval of the next meeting date as January 30, 1995 at the Fire Training Academy on S. Zarzamora at 6:00 PM. This RAB meeting will be one for Kelly AFB to listen to the concerns and feedback of the RAB members.

(2) Additional Action Items discussed:

(a) Mr. Quintanilla - Requested a briefing on Spill Prevention. This topic will be included in the RAB workshop on January 5, 1995.

(b) Mr. Moore - Requested Kelly AFB provide specifics on the Defense Redistribution and Marketing Office temporary storage facility as a means of improving the public perception of the facility. Mr. Bailey indicated that the DRMO facility will be part of the tour for the RAB workshop. Mr. Bailey also encouraged RAB members to notify him if they knew of anyone who would like to tour this facility

(and others) at Kelly AFB.

(c) Mr. Sain and Mr. Quintanilla - Requested that meeting minutes be more detailed and be distributed much earlier. Minutes have been prepared based upon DOD RAB guidance, which states "*The minutes should be a concise summary of the meeting rather than verbatim transcripts.*" In response to the RAB's request, future minutes will contain more of the information presented and a more complete record of discussions or comments. (These meeting minutes approach the goal, but improvement will continue with the January 30 meeting).

g. The RAB meeting adjourned at 9:00 PM on December 12, 1995.

3. RAB Members Present:

Larry Bailey, Co- Chair	Roy Gill	Nick Rodriguez
Charles Ayala	Carl Mixon	Bill Sain
Gary Beyer	Thomas Moore	Kelly Thurlow
Bill Brown	A. Quintanilla	Kelly McCarmey (Alternate)
		Renee Hefner (Alternate)

4. RAB Members Absent:

Allan Hagelthorn, Co-Chair	Yolanda Johnson	Desi Raygosa (Alternate)
Leo Benavidez	Florencio Martinez	Debra Robinson (Alternate)
Richard Hirsch	George Rice	Henry Starks (Alternate)
Ricardo Jimenez	Sara Sanchez	Raul Villar

5. RAB Members who have missed two consecutive meetings: Florencio Martinez and Ricardo Jimenez.

6. New RAB Members Approved: Ms. Jessie Bankston and Prof. Gene Lene'.

7. Meeting Reminders:

Workshop - January 5, 1995

8:30 AM to 5:00 PM at Kelly AFB, Texas

Point of Contact - Michael Estrada at 925-7951 or Dick Walters at 925-1812

RAB Monthly Meeting - January 30, 1995

Fire Training Academy at 4531 S. Zarzamora

6:00 PM to 8:00 PM